

EMPLOYMENT COMMITTEE

MONDAY, 15TH MAY, 2017

Present: Councillors: R Charlwood, N Dawson, R Downes,
G Latty, J Lewis and A Ogilvie

1 Election Of Chair

RESOLVED – That Councillor R Charlwood be elected as Chair for the duration of the meeting.

2 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals against refusal of inspection of documents.

3 EXCLUSION OF PUBLIC

RESOLVED – That Appendix 3 to the report entitled 'Appointment of Deputy Director Integrated Commissioning' referred to in Minute No. 7 be designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(1) and (2) and on the grounds that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information by reason of the need to maintain the competitive nature of the interview process and to retain information submitted by individual applicants in confidence, as disclosure could undermine the process, future appointment processes, or the outcome on this occasion to the detriment of the Council's and public interest.

4 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS

There were no declarations of a disclosable pecuniary interests made at the meeting.

5 Apologies

There were no apologies for absence.

6 GOVERNANCE ARRANGEMENTS REGARDING RECRUITMENT TO THE POSITION OF DEPUTY DIRECTOR INTEGRATED COMMISSIONING

The City Solicitor submitted a report which provided Members with an overview of the governance arrangements and format for this specific Employment Committee which had responsibility for recruitment to the post of Deputy Director Integrated Commissioning.

RESOLVED –

- (a) To note the governance arrangements and format relating to the Employment Committee
- (b) The Council's requirements regarding the consideration and disclosure of confidential and 'exempt' information be noted

7 APPOINTMENT OF DEPUTY DIRECTOR INTEGRATED COMMISSIONING

The Chief Officer (HR) submitted a report which outlined the process for the recruitment to the position of Deputy Director Integrated Commissioning.

The Deputy Chief Officer HR, the Director of Adult Social Services together with Dr Jason Broch, Clinical Chair (NHS Leeds North Clinical Commissioning Group) and Phil Corrigan, Chief Executive, (NHS Leeds West Clinical Commissioning Group) were in attendance at the meeting in an advisory capacity.

Having considered the submitted report and appendices, the Committee undertook the formal recruitment process (Long-listing) and determined that 6 candidates be short-listed for the position of Deputy Director Integrated Commissioning

At this point, the meeting was adjourned

The meeting was reconvened on Tuesday 23rd May 2017 at 12noon

Councillors: R Charlwood, R Downes, G Latty, J Lewis and A Ogilvie were in attendance. (Apologies N Dawson)

The Deputy Chief Officer (HR), the Director of Adult Social Services together with Dr Jason Broch, Clinical Chair (NHS Leeds North Clinical Commissioning Group) and Phil Corrigan, Chief Executive, (NHS Leeds West Clinical Commissioning Group) were in attendance at the meeting in an advisory capacity.

Having considered the submitted report and appendices, the Committee undertook the formal recruitment process (short-listing) and determined that 2 candidates be called for interview for the position of Deputy Director Integrated Commissioning.

At this point, the meeting was adjourned

The meeting was reconvened on Wednesday 28th June 2017 at 9.30am

Councillors: R Charlwood, R Downes, G Latty, J Lewis and A Ogilvie were in attendance (Apologies: Councillor N Dawson)

The Committee met to undertake the formal interview process for those candidates who had been shortlisted for the position of Deputy Director Integrated Commissioning.

Joss Ivory, the Deputy Chief Officer (HR), Cath Roff, the Director of Adult Social Services together with Dr Jason Broch, Clinical Chair (NHS Leeds North Clinical Commissioning Group) and Phil Corrigan, Chief Executive, (NHS Leeds West Clinical Commissioning Group) were in attendance at the meeting in an advisory capacity.

Having considered the submitted report and appendices, the Committee undertook the formal interview process for the position of Deputy Director Integrated Commissioning.

The Employment Committee also considered the recommendation to amend the reporting lines for Mick Ward when he returns to his substantive grade and level in Adult and Health. Mick is currently Acting Deputy Director Integrated Commissioning (appointed by Employment Committee on the 13th November 2015). It is recommended that Mick Ward retains a direct reporting line to the Director which is a decision of the Employment Committee.

RESOLVED:

- (i) That Caroline Baria be offered the position of Deputy Director Integrated Commissioning, subject to the conclusion of the associated notification processes, as set out within the Officer Employment Procedure Rules
- (ii) To approve the amendment to reporting lines for Mick Ward, when he returns to his substantive grade and level providing for him to remain a Chief Officer, directly reporting to the Director, subject to the conclusion of the associated notification processes, set out within the Officer Employment Procedure Rules.